

## ESADE BUSINESS SCHOOL FACT SHEET 2013-2014

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**School address:** Full Time MBA Office  
ESADECREAPOLIS  
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Spain

**WWW-address:** *General Web Page:* [www.esade.edu](http://www.esade.edu) , [www.esade.edu/mba](http://www.esade.edu/mba)

*ESADE Intranet:* Partners have access to the intranet by entering web site, clicking on “intranet” and entering their codes provided by ESADE.

<b>Deadlines:</b>	MBA Exchange announcement deadline is end of <b><u>April for the Fall term and August for the Winter term.</u></b>
<b>Required Documents:</b>	<ul style="list-style-type: none"><li>• Curriculum Vitae / Resumé</li><li>• 2 passport-sized photographs</li><li>• Proof of Health Insurance with International coverage</li><li>• MBA / Graduate Transcripts (unofficial will be accepted)</li></ul> Any other required information will be indicated in the Welcome email.

**Study program:** The ESADE MBA takes a globalist approach. In the Electives year, participants can choose from any of the 2nd year level coursework, all in English.

**Courses:** Course listings are available on the intranet

**Faculties/Colleges:** University. Law School. Executive Language Centre. Executive Education. Professional Masters' Programs. (Marketing, Finance, Operations, Public Administration, Tourism, etc.)

- Language of Instruction:** English
- Language requirement:** Admission to the Full-Time MBA requires demonstration of English Proficiency, TOEFL or similar.
- Language courses:** Spanish language classes will be available to exchange students
- Academic/Experience Requirements:** Applicants must be MBA and have completed core coursework successfully to enroll in elective classes. Minimum 2 years relevant work experience.
- Full-time Workload:** Please note that the courseload for exchange students is 4 MBA electives. Upon the request of partner schools, it will be possible to take a minimum of 3 MBA electives or a maximum of 5. It will not be possible to take a courseload outside this range. Exchange students will choose electives through a bidding system and changes to courses are not permitted once the bidding system application has closed. We ask that partner schools requiring that their students bid for certain courses approve these requests before bidding takes place.
- Learning Expectations:** ESADE MBA courses are highly participative. Some classes are case study-based, others on quantitative models, etc. The overall philosophy is cooperative and team-work oriented and we expect exchange students to collaborate as and when required with groupwork.
- Grading:** The grading system is on a scale of 0 to 10 points, in the following order:
- |                 |                  |
|-----------------|------------------|
| From 9,0 to 10  | Excellent        |
| From 7,0 to 8,9 | Distinction      |
| From 5,0 to 6,9 | Pass             |
| From 0 to 4,9   | Fail             |
| Pendiente       | Not yet released |
| NP              | Incomplete       |
- Official Transcripts are sent directly to coordinators.
- If a student fails a class, it is his / her responsibility to contact the professor to make up the coursework.
- Exams:** Exams are mainly written but not all courses have final exams. Some require a paper, individual or group work, presentations etc.

## **Term dates for the academic year 2013/2014**

### **MBA Calendar**

#### **Fall 2013**

September 2<sup>nd</sup> – December 20<sup>th</sup> approx

Orientation and Exams included.

A welcome lunch for everyone will take place the last week of September with separate IT info sessions each week for students arriving earlier in September.

Course registration in May

#### **Winter 2014**

Second week of January to Third week of March

Orientation and Exams included.

Orientation the first week of term, date tbc.

Registration to be completed in September

#### **Summer programs or short-term programs:**

N/A

#### **Living Expenses:**

Approx. 1,300 – 2,000 euros per month depending on individual spending

ESADE does not have on campus housing.

(all estimates are based on an 18-month program)

#### **Academic Expenses:**

Most materials are provided by the programme.

#### **Other Expenses:**

Health insurance varies by company. The average is about 45 Euros per month.

Public language courses vary in duration and cost ([idiomas@esade.edu](mailto:idiomas@esade.edu)).

Local Transportation – bus pass (good for metro, bus, and local train stops) 10 trips approx. 10 Euros within Barcelona, 10 trips to the MBA facilities from Barcelona approx. 20 Euros

#### **Health insurance:**

It is mandatory that exchange participants arrive with their own health insurance that covers accidents, hospital, and repatriation costs.

- Visa:** ESADE is required by the Spanish Government to include the city name of the Embassy / Consulate. Students should contact the agency where they plan to process their visas for the most updated information.
- Facilities:** Participants have access to the library, computer room, and computer assistance. They can loan a LAN card with a 45 euro refundable deposit upon return of the card in good working condition.
- Student Services:** MBASA (ESADE MBA Students Association) is a student-run organization, dedicated to making the student transition and stay enjoyable. In addition to matching you with a "Buddy", the association oversees various clubs such as, Finance, Entrepreneurship, Marketing,
- Orientation:** Yes. Welcome by Academic and Students Affairs team, MBASA and IT services Career services MBA Exchange participants have access to the Forum, Company presentations (both by invitation) and ESADE career portal and the Careers Resource Centre.
- Info Dissemination:** How is exchange info from your school disseminated?  
*Web X                      Email X                      Mail X*  
Letters of acceptance are mailed to the Exchange Coordinator.
- NOTE:** Students are highly recommended to forward their ESADE email account to the account they use regularly.