



School of Management, Fudan University

Shanghai, China

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WWW- address:	General information site: http://www.fdsm.fudan.edu.cn/En/index.aspx Exchange Program website: http://www.fdms.fudan.edu.cn/fdimba/
Application Deadlines:	May 15 - Fall semester November 15 - Spring semester
Application Procedure	<p>Exchange students are to fill in the online application before submitting the hard copy materials. The application form will be auto-generated after completing the online application. Please print it out and send it together with the other supporting documents listed below to the following address (We appreciate if you could attach the scanned copy for all the materials to fdms_iec@fudan.edu.cn before submitting the hard copy)</p> <p>1) Online Application:</p> <p>Please read the instruction of E-Application on Page 3 carefully and print out the completed form in the end of the application .</p> <p>Links: http://admission.iso.fudan.edu.cn/index_en.html</p> <p>Or http://iso.fudan.edu.cn/index.aspx then click “E-Application” on the top of the page</p> <p>2) Post Address:</p> <p>Maggie Yu International Exchange and Cooperation Office School of Management, Fudan University 904, LIDASAN Building, 670 GUOSHUN Road, Shanghai,200433 CHINA</p>



	<p>2) Required documents:</p> <ul style="list-style-type: none">✧ The application form ,which is auto-generated from the online E-application system .(http://admission.iso.fudan.edu.cn/index_en.html)✧ CV✧ Most recent transcripts✧ Copy for the Degree certificate✧ Copy for valid passport✧ 2 Passport-sized photo (please print your name on the back of the photo)
Admission Requirement	Students should be on MBA or at least graduate level selected by partner schools with no less than two years' working experience.
Term Dates	Fall semester: early Sept. -mid Jan. Spring semester: mid Feb.-mid Jun. Exchange students are recommended to arrive in Shanghai one week prior to term start for accommodation arrangement and registration. Academic calendar will be released to partner institutes one month prior to each semester.
Language of Instruction	All courses offered to exchange students are conducted entirely in English.
Workload	Each credit point corresponds to 12 contact hours per semester. For example, a two-credit subject equal 24 hours per semester, a 3-credit subject equals 36 hours. Exchange students may study a maximum of 4 courses; a minimum of 2 courses is required for exchange students to maintain visa status.
Attendance	Compulsory. Once students enroll for courses, they must attend classes and sit an examination. Auditing courses is not allowed.
Examination	Exam dates will be announced by respective programs. Students must have attended at least 70% of classes to be eligible for the final exams.
Transcript	FDSM transcript will be mailed to the home universities within 2 months after the end of the exchange semester.



Grading System	Grades	A	A-	B+	B	B-	C+
	100	90-100	85-89	82-84	78-81	75-77	71-74
		C	C-	D	D-	F	
		66-70	62-65	60-61	Re-sit	<59	
	<ul style="list-style-type: none"> □ Percentage of students who are graded A or A- shall be less than 30% of a class; □ Percentage of students who are graded B and above (including B, B+, A- and A) shall be under 70% of a class. □ Percentage of students who are graded C and above (including C, C+, B-, B, B+, A-, A) shall be under 90% of a class. □ Percentage of students who are graded below C- (including C-, D, and F) shall be at least 10% of a class. □ D- is graded for those who pass their re-sit examination only. 						
Books	Students are required to purchase their own text books upon course registration at FDSM course center. The book list will be provided after completion of course registration.						
Accommodation	Exchange students can apply online for the Foreign Student Dormitory. Reservation website: www.fso.fudan.edu.cn . Detailed information of the dormitory application can be found in the “Handbook for Registration” sent by the school before the semester begins. If rooms are unavailable, exchange students will need to rent an off-campus apartment.						
Approximate Living Costs	Housing: RMB 3000-5000/month Board: RMB 20/meal Transportation: RMB 2-4 for single bus tickets and RMB 3-7 for subway tickets. Medical Insurance: RMB 300/semester Physical Examination: RMB 500 Residence Permit: RMB 400 Miscellaneous: RMB 1000/month						
Visa and Residence Permit	FDSM recommend exchange students apply for a residence permit upon registration. This includes students holding single-entry F-visas who plan to go abroad within the visa’s validity period.						
Medical Insurance	Medical insurance coverage is compulsory to process registration.						
Facilities	The university dining hall and school library are open to exchange students holding a student card and campus card.						
Student Services	All student clubs are open to exchange students. Available upon request: academic counseling, orientation, cultural trips, student buddies, etc..						



INSTRUCTION FOR ONLINE E-APPLICATION

NOTE: Exchange students are to fill in the online application before submitting the hard copy documents. When you successfully submitted the online application, you will receive the system auto-generated email response with your Application Number.

Links: http://admission.iso.fudan.edu.cn/index_en.html

Or <http://iso.fudan.edu.cn/index.aspx> then click “E-Application” on the top of the page

INSTRUCTIONS:

1) Students should register before fill in the application.

The screenshot displays the 'Online Application and Payment System for International Students' interface. A 'member register' pop-up window is active, containing the following fields and elements:

- User name :
- Password :
- Confirm Password :
- E-mail :
- verify Code : (with a CAPTCHA image)
- have read and accept 《Registration Agreement》
-

A red oval highlights the E-mail field with the message: "Please register with valid email address, or you cannot activate your account (do not use @naver email box)." The background interface includes a navigation menu with 'Enrolment', 'Admission', and 'Auditio' buttons, and an 'Announcement' section with several news items.



- 2) Please choose Non-degree programs of study plan. (**Rejection auto-response will be generated by the system if you wrongly select the degree- program**)

留学生在线申请 (支付) 系统
Payment System for International Students

简体中文 | English

1. Basic Info 2. Education&Employment 3. Study Plan 4. Additional Info 5. Contact Info 6. Finish

Study Plan

Degree Programmes Non-degree programmes

Degree: General Advanced students

Teaching Language: in English in Chinese

Department: -choose- *

Major: -choose- *

Duration of Major Study (From): 2012-02-15 * Duration of Major Study (to): 2012-07-20 *

Language Proficiency

Chinese Proficiency :

Language: -choose- HSK Level: -choose-

- 3) Please choose “Scholarships ALREADY Got”, “Department Exchange” of Financial Resources for Study Self-support (**Rejection auto-response will be generated by the system if you wrongly select the other options**)

留学生在线申请 (支付) 系统
Application and Payment System for International Students

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1. Basic Info 2. Education&Employment 3. Study Plan 4. Additional Info 5. Contact Info 6. Finish

Financial Resources for Study Self-support: Scholarships ALREADY Got:

Scholarships ALREADY Got

Scholarships ALREADY Got	Department Exchange	Scholarship Provider	<input type="text"/>
Guarantors Name and Address	<input type="text"/> *	Place of Work or Department	<input type="text"/>
Phone Number	<input type="text"/> *	Email	<input type="text"/>

Relative Information



- 4) The application form will be auto-generated after completing the online application. Please print it out and send it together with the other supporting documents to the following address .

Mailing Address:

Maggie Yu
International Exchange and Cooperation Office
School of Management, Fudan University
904, LIDASAN Building, 670 GUOSHUN Road, Shanghai, 200433 CHINA

*****Kindly note ,no modification can be made after submitting the online application .If you receive the auto-generated rejection because of the wrongly selected option , please re-register and submit the application again. *****